**THURSDAY TIMES**

**PRINCE OF PEACE MONTESSORI SCHOOL**

***Dear Parents,***

***As we begin our last week of school, we want to thank all of you for your continued support, friendship, guidance, volunteer hours but most of all for sharing your children with us. Prince of Peace Montessori is a special place and because of our size, our children and families know each other. Spending each day within the halls of this large building gives special insight to the uniqueness of our program and the special children that we are privileged to spend each day with. Their smiles, laughter, uniqueness, inquisitiveness and knowledge are like no other! It has been a great year and we have seen so much growth and learning in each and every student. Thank you for giving us the opportunity to educate and love your children.***

***We hope each and every one of you have a wonderful summer. Enjoy your children, spend some quality time with family and have lots of fun during your time off. We will be returning to school on Wednesday, August 17th with Parent Orientation scheduled for Monday, August 15th. We will communicate to all of your through email during the summer months. The office will conduct summer hours during the month of June and August and be closed for the majority of July. Please email Claire Therese or Mrs. Middendorf with any questions or concerns. Any correspondence can be dropped off in the locked mailbox on the small porch during the summer. This is secure and locked at all times. This includes payments, immunizations and office communication. \* We are always checking emails and phone messages.***

***This is a friendly reminder, no report cards will be distributed or transcripts sent without tuition, extended day or aftercare payments made in full. Invoices will be sent out on Monday of next week for the current week of May 16-20th for payment to be submitted. If you are able to calculate your extended day ($17.00 per day) for the following week (last week of school) feel free to include that with a note. After Care fees run @ $6.00 per hour and you are charged by 15-minute increments. This is a bit harder to calculate and we are more than happy to do that for you. In closing, all accounts will be finalized and if you owe at the close of school on Wednesday, you will have an invoice to pay on Thursday, May 26th. Thank you for being so understanding as we wrap up the school year.***

***Next school year, our Preschool and Kindergarten class will be phased in during the first week of school. The Pre-Primary staff will communicate to you over the summer and you will receive a schedule. We still have openings for a second classroom, make sure to share the great information about Prince of Peace to your family and friends. HAPPY SUMMER!!***

***REMINDERS:***

***SCHEDULE ALL DOCTOR’S APPOINTMENS THIS SUMMER. If your child is entering Kindergarten or Sixth Grade, they are probably due for check-ups and shots. If you received a Kentucky form in your folder, our records indicate your child will expire by September 2022.***

***PLEASE MAKE SURE ALL EMAILS ARE CURRENT in the school office. We will communicate to you over the summer by email. If you have changed your email address, please let Mrs. Middendorf know immediately.***

***SCHOOL UNIFORMS may be dropped off during the month of June for our “Used Uniform Exchange” in August. All pieces of clothing must be good condition. To tears, stains or over used items are accepted. Please inspect all items before packing them for delivery. Uniforms may be left on the school porch on the bench during the month of June. \*All items must be laundered!***

***ALL FACTS ACCOUNTS for next school year must be set up in the FACTS website by July 15th for the new school year. This is very important. Please have your banking information and form of payment and contact information ready. If you run into any snags or issues, please call 1-866-412-4637for assistance. The school office cannot help you with this matter.***

***SCHOLARSHIP AND FINANCIAL AID DEADLINES ARE FAST APPROACHING! If you are interested in applying for Financial Aid/Scholarship opportunities for next school year, please complete the application in the FACTS website. All in-house parents must do this by the end of May to be considered. Again, if assistance is needed, contact the helpline @ 1-866-441-4637.***

***ALL MONEY IS DUE BY THIS FRIDAY FOR THE FLORENCE FREEDOM BASEBALL GAME! Please send in your family registration/fees to the school office. We typically do not have change but we can accept checks made out to Prince of Peace School. All are welcome!!! Again, the date is Friday, July 15th!***

***GRADUATION MASS AND CEREMONY FOR OUR KINDERGARTEN AND 8TH GRADE STUDENTS IS NEXT WEDNESDAY, MAY 25TH. All parents are welcome to attend the pre-ceremony in the gym and Mass. Our 8th graders will depart for Kings Island after Mass and our Kindergarten will shadow in the Primary classroom to prepare for next year.***

***JUST A REMINDER…NEXT SCHOOL YEAR WE WILL BE HAVING A TECHNOLOGY CLASS FOR ALL STUDENTS AND A CHILDREN’S CHOIR WILL BEGIN!!! More information to follow at Parent Orientation.***

***A SCHOOL CALENDAR FOR 2022-2023 is enclosed for your convenience and planning purposes for next year.***